

# **MISSOURI ANIMAL CONTROL ASSOCIATION**

## **EXECUTIVE BOARD MEETING MINUTES**

**October 24, 2023, at 1:00 PM**

The meeting was conducted live at the Oasis Hotel and Convention Center, Springfield Missouri. The meeting was called to order by Vice President Matt Allen at 1:02 PM.

### **BOARD MEMBERS PRESENT**

Holly Bowie \_E\_      Matt Allen \_X\_      JT Taylor \_X\_      Christina Elmore \_X\_  
Steve Norman \_X\_      Sandy Alexander \_X\_      Michael Layton \_X\_      Jamie Williams \_E\_  
Sara Spease \_X\_      Wendy Combs \_X\_      Alyssa Norsworthy \_X\_      Beth Gillespie \_X\_

### **BOARD MEMBERS ABSENT**

JT Taylor made a motion to excuse Holly Bowie and Jamie Williams' absence, which was seconded by Sara Spease and unanimously approved.

### **NON-VOTED COMMITTEE CHAIR ATTENDANCE**

Gina Tanner was not present.

### **MEMBER AND GUEST ATTENDANCE**

There were no guests in attendance.

### **CONSENT AGENDA**

JT Taylor made a motion to accept the agenda as presented. The motion was seconded by Sandy Alexander, and unanimously approved.

### **PREVIOUS MEETING MINUTES APPROVAL**

Previous meeting minutes were reviewed. Sandy Alexander made a motion to accept the minutes as presented. The motion was seconded by Sara Spease and unanimously approved by the Board.

### **MEMBERSHIP'S COMMENTS**

There were no guest members present and no comments made.

### **EXECUTIVE OFFICER'S REPORTS**

#### **President's Report:**

President Holly Bowie was unable to attend due to a family emergency, so no report was given.

Matt Allen called a brief recess to allow for lunch to be ordered; calling the meeting back to order 5 minutes later.

### **Vice President's Report**

Vice President Matt Allen said pre-conference communication and planning has been a challenge with Oasis. He said basically, there has been some over-booking by Oasis and we are left with challenges in location of exhibitor placement from what we were originally promised. He said we have received a small concession for our troubles so far; we received a 20% discount on Audio Visual expenses when we were moved to another room without being told or consulted. Those details have been worked out, with Scavenger Hunt meeting in Fiji instead of originally proposed CoCo Room. He said Board Members will be team leaders for the scavenger hunt and asked everyone to remember to charge their cell phones for pictures, and to introduce yourselves to our guests from the Midwest Animal Sheltering Conference. He said the majority of our main conference set-up will start at 3pm. and asked everyone to do their best to familiarize themselves with the event locations so to better direct anyone who looks confused. He said he was under the impression there will be a lot of people around, so he asked everyone to please wear their nametags. He said the plan was to conduct the MACA conference in the Fiji room Wednesday and Thursday and to move to the CoCo Maui room Friday to join with the MWASC. He said we needed to get everyone together to conduct a new group photo for MACA marketing purposes. He said the 50-50 drawing tickets would be \$5, with raffle tickets being \$1 for one ticket, 6 for \$5 or 12 for \$10. Matt conclude by going over the revised Board member assignments.

### **Secretary's Report**

JT Taylor reported that the 2022 annual business meeting minutes have been reviewed and forwarded to Holly to be included in the Conference Programs however they were not in the books. Sara Spease printed a copy and went to the hotel's business center where 52 copies were produced. JT said the minutes needed to be provided to the membership to allow the membership to review them before the meeting so we don't have to read them to the assembly.

### **Treasurer's Report:**

Treasurer Sara Spease reported a main account balance of \$17,900.00; a certification account balance of \$5,397.58; and said the Paypal account currently has a \$0 balance. JT Taylor made a motion to accept the treasurer's report as presented. Beth Gillespie seconded the motion which was unanimously approved.

## **COMMITTEE CHAIR REPORTS**

### **Awards:**

Alyssa Norsworthy said she had picked up awards. She said JT sent her the script and she had reviewed it over the weekend. She made a couple of adjustments to account for JT and Jamie's absence and asked for someone to step up and take over the speech on Stephanie Bugbee. JT provided the final version of the Power Point presentation. The board reviewed the presentation and everyone seemed pleased with its outcome. Since JT will have to miss

the banquet due to a family emergency, Steve Norman will be covering JT's emceeing and working the power point presentation.

Matt Allen called for a recess to allow everyone to eat lunch from 1:30 pm to 2:00 p.m.

**Certification:**

Christina Elmore reported having currently 30 signed up for the November certification class and there was a brief discussion on setting a limit on the number of attendee's due to facility space availability. She said Molly Baker would be able to present the health classes and that all of the hotel reservations had been made.

**Constitution and Bylaws:**

JT Taylor reported that the Constitution and Bylaws have been placed in the book and will be set out for the membership to review if they have questions during the conference.

**Legislation:**

Sara Spease said she had nothing new to report. She said there were 150 participants in the Better Together video training program and everyone seemed pleased with the program.

**Historian and Photographer:**

Jamie Williams was unable to attend due to a medical emergency. JT reported that he had the historian's displays and would be setting that table up as a static display. Micheal Layton said he had brought the map and stuff for the attendee's map and JT said he would be setting up the map so attendees could pin where they are from.

**Membership:**

Allysa Norsworthy said she had nothing new to report. She said she will be talking with Sandy Alexanader throughout the conference to learn everything she can about the membership committee. Sandy Alexander said she had sent out the most current membership list and that there were currently 158 members.

**Nominations:**

Matt Allen presented the proposed Board Slate. JT Taylor made a motion to accept the slate as presented which was seconded by Beth Gillespie and unanimously approved. Matt also said he had ballots printed off and ready to go.

**Scholarships:**

Wendy Combs said she had nothing new to report.

**Merchandise:**

Wendy Combs and Beth Gillespie reported set up plans for 3 p.m. Beth said she had all of the merchandise in her vehicle. She said some shirts had the MACA logo on the chest, while others have it on the back as per membership requests. Matt Allen said the merchandise would have to be set up in the exhibitor's hall. There was a brief discussion on where and how to set it up.

**Exhibitors/Grants:**

Steve Norman said he had nothing to report on grants. He said one exhibitor had had to back out due to an emergency situation with the person scheduled to come, but there were 10 tables. There was a brief discussion on where the exhibitors would be set up due to changes with the venue's overbooking.

**Social Media:**

Christina Elmore said there had be lots of posting and responses. Sara Spease said her friend who edited the conference commercial would take all of the photos and make a video of them as well.

**Newsletter:**

JT Taylor said he had been having a problem with the Secretary's laptop and that when it suddenly crashes, any open files are lost/deleted. He said he is now having to recreate the third quarter newsletter and is currently working on both the third and fourth quarter editions.

**Mini-MACA:**

Alyssa Norsworthy and Sara Spease said there was nothing new to report.

**Website:**

Gina Tanner was not present.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

There was a brief discussion of Sandy's pending retirement. Steve Norman made a motion to award Sandy a lifetime membership, which was seconded by JT Taylor and unanimously approved.

**NEXT MEETING SCHEDULE**

The next meeting is the Annual Business meeting, scheduled for October 26 at 12:00 p.m. at the Oasis Hotel and Convention Center.

**ADJOURNMENT**

A motion to adjourn was made by JT Taylor, and it was seconded by Beth Gillespie. The Board unanimously approved adjournment and Matt Allen adjourned the meeting at 2:45 p.m.

Respectfully submitted,

*James A. Taylor*

James A. (JT) Taylor  
Executive Secretary