

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

December 14, 2022, at 10:00 AM

The meeting was conducted via Zoom. The meeting was called to order by President Holly Bowie at 10:05 AM.

BOARD MEMBERS PRESENT

**Holly Bowie _X_ Matt Allen _X_ JT Taylor _X_ Kristina Baxter _X_
Dan St Lawrence _A_ Sandy Alexander _X_ Sara Spease _X_ Christina Elmore _X_
Steven Norman _X_ Jamie Williams _X_ Wendy Combs _X_ Alyssa Norsworthy _X_
Beth Gillespie _X_**

BOARD MEMBERS ABSENT

Dan St Lawrence was not in attendance. JT Taylor made a motion to not excuse Dan's absence. Sandy Alexander seconded the motion and it was passed unanimously.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was in attendance.

MEMBER AND GUEST ATTENDANCE

There were no guests in attendance.

CONSENT AGENDA

The agenda was amended to include a report on the new website revisions by Gina Tanner. JT Taylor made a motion to accept the agenda as amended. It was seconded by Sara Spease and unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

All previous meeting minutes for Oct 11 through 14 meetings were reviewed by the Board. Matt Allen made a motion to accept the meeting minutes as presented. Wendy Combs seconded the motion, and it was unanimously approved.

MEMBERSHIP'S COMMENTS

There were no guest members present and no comments made.

EXECUTIVE OFFICER'S REPORTS

President's Report:

President Holly Bowie said she didn't really have anything to report. She said she'd been working mostly on things which will be discussed under new business.

Vice President's Report

Vice President Matt Allen reported the meal count for the 2022 Annual Conference came out to 56 breakfasts and 62 lunches on 10/12/10/12, 51 breakfasts and 60 lunches on 10/13/22, and 51 breakfasts on 10/14. He said the final Camden on the Lake invoice total was \$24,554.71. Matt said that fiscally, the Conference left us in a tight spot and that he and Holly were exploring efforts to lower expenses for 2023. He also briefly discussed the results of the conference survey. Holly Bowie said she thought some of the merchandise ideas brought up in the survey were good and said she was surprised by some of the responses to the location recommendations for future training programs.

Secretary's Report

JT Taylor reported that the meeting minutes were up to date on the website. He said he had picked up the Historian and Photographer's stuff from Mark Hastings after the conference, and after sorting through the various totes, he has started organizing things into chronological order. Among the records were old agendas and meeting minutes some of which go back to the 1980s. These have been organized and are in the process of being digitized and stored electronically. He said in addition to the agendas and minutes, there were annual conference programs and records, photo albums and photos from previous year's conferences, old copies of newsletters, and the animal tags/licenses display board. He said there were a couple of old digital cameras which do not work and he recommended throwing them away. The Board agreed so he said he would dispose of them. He said there was also some point and shoot cameras which have not been developed. He said he'd try to have them developed. He also said there were remnants of old displays used for events such as Humane Day and Annual Conferences. JT said he planned to have everything cleaned up, organized and ready to turn over to the next historian/photographer at the next live board meeting.

Treasurer's Report:

Treasurer Kristina Baxter reported a main account balance of \$2,058.30, a certification account balance of \$4,721.31, and a Paypal account balance of \$18.81. She said she has been learning the duties of the treasurer and is looking for a new PO Box location. She said boxes in the KC area were \$130, while boxes in the Excelsior Springs were about \$90.00. She also thanked Alyssa Norsworthy for monitoring the current PO Box in St Peters. JT Taylor made a motion to accept the Treasurer's Report as presented, which was seconded by Sara Spease and unanimously approved.

COMMITTEE CHAIR REPORTS

Awards:

Jamie Williams said he had nothing to report at this time. He did say he had had a great time as the awards committee chair and that he thought the awards banquet had been great this year.

Certification:

Christina Elmore reported having held the Nov certification course and had 25 participants. She said 23 pass. One person has already approached her about retaking his test and she is making arrangements for that. She said she has the location for the spring class already booked and it will be held at the Humane Society of Missouri in St. Louis on April 5 & 6th. Christina said they were currently looking at hotels in the area and will be contacting them to see what kind of deal we can get for rooms. She said they had also already set the fall certification dates which is Nov 8 & 9 somewhere in the Kansas City area. She reported have held the certification committee meeting and discussed several items which included raising the certification fee from \$10 every 2 years to \$20 for every 2 years; selling merchandise at the cert classes; and purchasing a new laptop and projector. There was some discussion on raising the certification fee. **Jamie Williams** made a motion to increase the certification renewal fee to \$20.00 every two years, which was seconded by **JT Taylor** and unanimously approved. **JT Taylor** made a motion to purchase a new laptop and power point projector for the certification committee, which was seconded by **Kristina Baxter** and was unanimously approved.

Constitution and Bylaws:

JT Taylor reported there is nothing new to report on the Constitution and Bylaws, however he recommended the Board consider adding language that more clearly defines professional conduct and behavior, and more specifically what constitutes inappropriate behavior and the possible results of inappropriate behavior on the part of Board members or members.

Legislation:

Dan St Lawrence was not present so no report was given.

Historian and Photographer:

Holly Bowie said there was no current Historian/Photographer but she thought **JT Taylor** had pretty well covered it in his Secretary's Report.

Membership:

Sandy Alexander reported that she has been sending membership renewal notices out.

Nominations:

Dan St Lawrence was not in attendance, so no report was given.

Scholarships:

Sara Spease said she had nothing to report. She did speak about her involvement with Bob Baker and Ashlynn in the Child Abuse Coalition. She said the Coalition was in discussions regarding recommending amending the Mandatory Reporting legislation to include law enforcement officer. She said anyone could be part of the coalition and encouraged the Board members to join.

Merchandise:

Wendy Combs said she had a great time at the conference and enjoyed visiting and getting to know everyone better. She said if she continued as the Merchandise chair for the coming year, she will get items much earlier and be more prepared for the Conference. She apologized for not being better prepared for the 2022 Conference. She said she had attached the inventory of what she has in stock at this time. She reported that Kristina Baxter has the receipts for all sold merchandise. Wendy said we do have a lot of inventory left, but she was not sure if we want to post any of it on our website or not.

Exhibitors:

Steve Norman said the 2022 exhibitors had tentatively agreed to come to the 2023 conference and several regulars who had not attended the 2022 conference had indicated they would be coming to the 2023. He said he was preparing to send out exhibitor packages but was now waiting until the 2023 Conference date could be confirmed.

Grants:

Steve Norman said he would begin applying for grants after the first of the year when most of the granters begin taking applications. He said based on some initial information it appears some granters will be more willing after this past so-called recovery year.

Social Media:

Christina Elmore said she did not have a lot to report. She said she has been posting periodically and has posted the link for the Wal-Mart fundraiser on the Facebook page. After January 1 she will start getting posts started for the conference and certification programs.

Newsletter:

JT Taylor said the last quarter newsletter is almost ready to go. He said he needs an article from the President's Desk, or from someone's desk to complete the edition and it should be wrapped up. He said he anticipated it being sent out by Christmas. Holly said she'd get an article to him soon. JT also said he'd be sending out advertisement opportunities for the 2023 edition ads and hoped to get a few more for next years editions.

Mini-MACA:

Christina Elmore said she had nothing to report at this time.

Website:

Gina Tanner reviewed the new website with the Board and said it was ready to go live as soon as she had the updates on new board members and committees.

OLD BUSINESS

There was no old business to conduct.

NEW BUSINESS

Investigative Committee Results:

JT Taylor reminded the Board that there was a gag order on the investigation specifics but said that the committee had concluded their investigation and determined the accusations were unfounded. However, he said they found a lot of other inappropriate actions and so had recommended sanctions against Dan St Lawrence. He reported that President Holly Bowie had notified him of the sanctions and had not responded to her. JT said Dan had texted him saying that he refused to sign the letter, claiming that by the committee's own admission there were other who had committed acts of inappropriate behavior and were not being sanctioned. Dan had included in the text that if the Board could not accept him not signing the letter acknowledging the sanctions, they he was resigning from the Board of Directors. There was some discussion on the situation and options were discussed. JT made a motion to remove Dan St Lawrence from the Board, which was seconded by Sara Spease and unanimously approved.

MWAC:

Holly Bowie said Abby Knudson with the Midwest Animal Coalition had approached her to do a joint venture in 2023. Holly said she and Matt Allen had been in discussions with them several times. Matt said they were discussing a joint conference in October and that the Oasis could accommodate a joint conference if MACA could move its previously set date. He said if we agreed to do this, the MACA conference would be Wednesday, Oct 25 through Friday, Oct 27 and the MWAC conference would be Friday, Oct 27 through Sunday Oct 29, with presentations on Friday which both conference attendees would attend. Matt also said that Abby had indicated that she could probably get Best Friends to sponsor Friday's expenses. JT Taylor made a motion to move the MACA Conference dates and pursue the joint venture with the Coalition. The motion was seconded by Wendy Combs and unanimously approved.

Membership calculated through registrations:

Holly Bowie said this item had been addressed during committee reports.

Handbook-Treasurer:

Holly Bowie recommended the Board revise the Treasurer section of the Board Member's Handbook. She said it seemed to be inadequate in describing the duties and responsibilities of the Treasurer. Treasurer Kristina Baxter said she was learning as she goes but there was a lot more to it than she'd thought. She said she'd gotten a list of duties, possibly prepared by former Treasurer Carmen Skelly, which had been very helpful in sorting everything out.

Exhibitor Fees:

Steve Norman said he was considering increasing the price of exhibitor booths at the Annual Conference. There was some general discussion on the pros and cons of increasing fees. It was pointed out that meals, except the awards banquet, have been included in the booth fee,

and a suggestion was made to set up a meal package option that exhibitors could purchase in addition to the booth fee. JT Taylor made a motion to establish two options for exhibitors to choose from; a \$100.00 meal package which would allow them to join all meals except the awards banquet, and a \$150.00 meal package which would include the award banquet. It was seconded by Jamie Williams and unanimously approved.

Certification Merchandise:

Christina said the certification committee was considering developing its own merchandise to sell at certification programs. She said they were considering some shirt designs, note pads and flash drives which reflect MACA certification.

New Committee Assignments:

Holly Bowie said that after reviewing the committee survey she'd sent out and after speaking with most of the Board members, she was making the following committee chair appointments.

Awards: Alyssa Norsworthy and Kristina Baxter
Certification: Christina Elmore
Constitution and Bylaws: JT Taylor and Jamie Williams
Legislation: Sara Spease
Historian and Photographer: Jamie Williams
Membership: Sandy Alexander and Alyssa Norsworthy
Nominations: Matt Allen
Scholarships: Wendy Combs
Merchandise: Wendy Combs and Beth Gillespie
Exhibitors and Grants: Steve Norman
Social Media: Christina Elmore
Newsletter: JT Taylor
Mini MACA: Sara Spease and Alyssa Norsworthy

NEXT MEETING SCHEDULE

The next meeting is scheduled for Wednesday, January 18th at 10:30 AM at the Oasis Hotel and Convention Center in Springfield.

ADJOURNMENT

JT Taylor made a motion to adjourn, which was seconded by Sara Spease. The board unanimously voted to adjourn the President closed the meeting at 11:58 AM.

Respectfully submitted,

James A. Taylor

James A. (JT) Taylor
Executive Secretary