

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

MAY 11, 2022, at 10:30 AM

The meeting was conducted via Zoom. The meeting was called to order by President Holly Bowie at 10:35 AM.

BOARD MEMBERS PRESENT

Holly Bowie __X__ Matt Allen __X__ Mark Hastings__E__ JT Taylor _X____
Christina Elmore_X_ Steve Norman _X_ Sandy Alexander _X_ Dan St. Lawrence _E_
Jamie Williams__X__ Casandra Mosholder _X_ Sara Spease _X_ Wendy Combs _X____
Kristina Baxter __X__

BOARD MEMBERS ABSENT

Dan St Lawrence joined the meeting for a few minutes. He stated that Mark Hastings was out running calls and that he had also just been called out so they would not be available to attend the meeting. JT Taylor made a motion to excuse their absences due to work. Steve Norman seconded the motion, and it was unanimously approved. President Holly Bowie stated for the record that she had increasing concerns about them collectively missing meetings and failing to provide committee reports, especially when they are unable to attend the meeting.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was present at the meeting.

MEMBER AND GUEST ATTENDANCE

There were no guests in attendance.

CONSENT AGENDA

JT Taylor made a motion to accept the agenda as presented. Sandy Alexander seconded the motion, and it was unanimously approved.

PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed by the Board. Sandy Alexander made a motion to accept the meeting minutes as presented. Steve Norman seconded the motion, and it was unanimously approved.

MEMBERSHIP'S COMMENTS

Gina Tanner was present but had no member comments to make.

EXECUTIVE OFFICER'S REPORTS

President's Report

President Holly Bowie said she had nothing to report.

Vice President's Report

Vice President Matt Allen reported he has sent out what he is calling a "speaker expense agreement" to some speakers. The said the email outlines what MACA will be paying for (lodging, meals, expense reimbursement, etc. The email also sets MACA's expectations for number and length of topics presented. If the speaker submitted more topics than their timeslots, the speaker was informed the Board would select topics from their list and let them know in a later email that will include speaking time, hotel reservation (if applicable), etc. He said he'd asked they respond to email that they confirm/agree to details in email. Mike Barnard (Shelter Planners of America) agreed to our proposed one night lodging and Exhibitor Booth proposal. Barnard has sent an agreement email. Matt said Tim Yeaglin (Best Friends) has also sent the agreement email, with no expenses needed. He said he had reached out to Julia Kelley (HSMO), but not heard back. Casandy Mosholder said HSMO would be having a booth but she had not been given details. He said he'd heard via Dan St. Lawrence that LETI director John Worden is willing to speak with no expenses needed. He said he'd also been informed that John and Kevin were going to touch base on possible topics. He said he'd followed up with John, who stated he has some new job duties, but anticipates still speaking, but will know more in a couple weeks. Matt said he and Steve Norman were also working on a follow-up with ALDF, who said they should know more next week. Matt also reported that Paige Jones is our new Camden on the Lake Sales Manager. He said she'd been sent a banquet menu that was revised January of this year. The items look almost identical to last year. However, price per plate has gone up about \$2 per person and gratuity was raised from 22% to 23%. He also said Clint Warnica informed him that prices could possibly go up again. He said Warnica had said it would be about 60 days prior to our event that he would know for sure. Matt said that around 4/27, he had reached out to Susie Ladd who is the Group Reservation Coordinator at the hotel. He said Ladd sent the first copy of lodging reservations received so far, and she also said she would send an update about once a month until closer to conference, when the update would be more frequent. Matt reminded the Board to make their reservation and tell them they are a Board Member in order to get one of the rooms blocked off for MACA as "staff." Lastly Matt asked which night the Board preferred to have the banquet on, and the consensus was to keep it on Thursday evening.

Secretary's Report

JT Taylor reported that the meeting minutes were current on the website and had nothing else to report.

Treasurer's Report

Treasurer Casandra Mosholder reported the main account balance is \$11, 543.25, the certification account balance is \$5,835.01 and that there is \$749.83 in the Paypal account. She asked for clarification on the two ACOs registered for the Mini MACA but not having paid tuition and JT Taylor said that was correct. He said historically if a Mini MACA site waived a rental fee, two ACOs from that city would attend the training free and this was the case with Lebanon. Holly reminded Casandy that Christine Kalish needs to come off of the certification account and debit card and that Christina Elmore needed to be added. JT Taylor made a motion to accept the Treasurer's Report as presented. The motion was seconded by Sara Spease and unanimously approved.

COMMITTEE CHAIR REPORTS

Awards:

Jamie Williams reported having received three award nominations but still needs to email the nominators to verify which award the nomination is for.

Certification:

Christina Elmore reported that she had extended certification renewals until July 1 since there was no chair for several months. She said all renewal notices were sent. She reported having problems with the certification laptop but the issues have been temporarily resolved.

Constitution and Bylaws:

JT Taylor stated there was nothing new to report.

Legislation:

Dan St Lawrence was not available and had not submitted a written report. He stated before the meeting that he had been busy and unable to follow up on the status of pending legislation. JT Taylor stated that he had spoken briefly with Aslynn from MAAL last week and she had said everything was still on track. He said she'd said all the good proposals looked good for passage while the things we opposed were failing.

Historian and Photographer:

Mark Hastings was not available, nor submitted a written report.

Membership:

Sandy Alexander reported she had sent out an updated membership list to all of the Board members. She said that currently there are 116 paid members. She said this recent updated list included the new members from the certification training.

Nominations:

Dan St Lawrence was not present. Holly said there had been one Board nomination for Beth Gillespie to rejoin the Board. She reported that Beth's new employers agreed to her participation in the Board.

Scholarships:

Sara Spease reported having received three applications for scholarship to date, all from St Joseph Animal Control and Rescue. Wendy Combs said she'd submitted one as well, but it apparently didn't go through. There was some general discussion on how to improve the submission process. Wendy was advised to re-submit the application for her employee. Steve Norman said she was still working on the NACA scholarship, and someone needed to invoice Datamars for the Gabby Evans Memorial Scholarship.

Merchandise:

Wendy Combs reported that the inventory was completed and that a price list had been found. Gina Tanner said she needed prices for the website. Wendy asked about getting a copy of the MACA logo and JT said he would email her one when he gets back from teaching in Georgia. Wendy said she would like to develop ideas for some new merchandise and asked the Board to offer suggestions. There was a general discussion on the pros and cons of selling merchandise online. MACA does not sell much online annually, and the Board decided to have a statement added to the merchandise page that would direct someone wishing to order something to contact Wendy to order.

Exhibitors:

Steve Norman reported that there are currently 5 confirmed exhibitors so far, with ALDF still considering both exhibiting and speaking. He said he hoped to have the number up to eight soon. Casandy said she knew that HSMO planned to have a booth again, but it would be after Bark in the Park before the paperwork was done.

Grants:

Steve Norman reported having received another turn down from WalMart. Matt Allen said he'd sent Steve several possibilities and Steve said he'd been trying to apply but keeps being told they aren't accepting grant applications yet. There was some general discussion on Petco, PetSmart and ASPCA rejections or not accepting unsolicited applications.

Social Media:

Christina Elmore said she had nothing new to report.

Newsletter:

JT Taylor said the second quarter newsletter is posted on both the website and the member's only FB page. He said he was unable to post it on the other FB page as the same options to attach files do not appear on it as they do for him on the members only page. He said he assumed it is a difference in his level access setting- moderator or admin. He reported he was continuing to compile a master email list for the newsletter to be sent electronically. He said this list includes members, legislators, advertisers, and other entities or individuals we might gain as members or supporters.

Mini-MACA:

Christina Elmore said she was gathering supplies for the Lebanon Mini MACA. Krissy Baxter said she had nothing to report but was looking forward to attending.

Website:

Holly Bowie had sent the draft of the new website out to the Board for review. Gina Tanner said building the new website format was trying her patience due to the “forms” system. She said she was attempting to use the “Google Forms” which is closer to what is currently used, as well as continuing to use the forms and format that Homestead.com already has. The new website will be more “mobile” and she asked how far back the Board wanted website records to go. There was a brief discussion and Matt Allen recommended three years, since that was a Board term and everyone agreed. Gina also reported that there would be an individual award forms for each award, rather than the drop down selection format.

OLD BUSINESS

Website

Already discussed during the Website Committee report.

NEW BUSINESS

Midwest Conference Exhibitor

There was a general discussion on the exhibit fee being charged for us to attend the Midwest Conference, and the basic booth fee is \$550.00. Holly said she and JT had agreed to work the conference. She made a recommendation that the Association pay for a hotel room for JT, and she would have her accommodations covered by her employer. Wendy made a motion to pay the exhibitor fees and a hotel room for JT. Sandy Alexander seconded the motion which was unanimously approved.

NEXT MEETING SCHEDULE

The next meeting is scheduled as a live meeting and is set for June 9, 2022, at 10:00 AM in Columbia.

ADJOURNMENT

Sandy Alexander made a motion to adjourn, which was seconded by Wendy Combs. The board voted unanimously to adjourn the meeting and it was closed at 11:58 AM.

Respectfully submitted,

James A. Taylor

James A. (JT) Taylor
Executive Secretary