

MISSOURI ANIMAL CONTROL ASSOCIATION

EXECUTIVE BOARD MEETING MINUTES

May 17, 2023, at 10:30 AM

The meeting was conducted live at the Oasis Hotel and Convention Center. The meeting was called to order by President Holly Bowie at 10:30 AM.

BOARD MEMBERS PRESENT

**Holly Bowie _X_ Matt Allen _X_ JT Taylor _X_ Christina Elmore _X_
Steve Norman _X_ Sandy Alexander _X_ Michael Layton _X_ Jamie Williams _X_
Sara Spease _X_ Wendy Combs _X_ Alyssa Norsworthy _E_ Beth Gillespie _E_**

BOARD MEMBERS ABSENT

Beth Gillespie and Alyssa Norsworthy were absent and the Board voted to excuse their absence.

NON-VOTED COMMITTEE CHAIR ATTENDANCE

Gina Tanner was not present.

MEMBER AND GUEST ATTENDANCE

There were no guests in attendance.

CONSENT AGENDA

A discussion on the Post Office Box was added to the agenda and the Board voted to accept the agenda as amended.

PREVIOUS MEETING MINUTES APPROVAL

Previous meeting minutes were reviewed and approved by the Board.

MEMBERSHIP'S COMMENTS

There were no guest members present and no comments made.

EXECUTIVE OFFICER'S REPORTS

President's Report:

President Holly Bowie she had little to report. She said most of her comments would be made under old business.

Vice President's Report

Vice President Matt Allen said he was looking for volunteers to make the speaker's baskets and the Bingo cards. He said he sent all of the Board members the conference budget report. Matt said he and Holly had met with the Oasis representative and that the hotel had re-instated the free breakfast buffet. He also said the hotel was providing the Association with the use of the Paradise Suite to be used for storage and staging. Holly said we could also use it for meetings if we need a place to meet. Matt said it could not be used for sleeping quarters.

Secretary's Report

JT Taylor reported that work continues on digitizing agendas and past meeting minutes. He said a new stack was found with records now going back to mid-1990s. Additionally, more meeting minutes have been found so typing and scanning is being done to add these items to the records.

Treasurer's Report:

Treasurer Sara Spease reported a main account balance of \$3545.71, a certification account balance of \$4407.68, and a Paypal account balance of \$0.00. Sara also reported that there was a problem with the Treasurer's spread sheet and she was trying to figure it out. JT Taylor made a motion to accept the Treasurer's Report as presented. Jamie Williams seconded the motion and it unanimously passed.

COMMITTEE CHAIR REPORTS

Awards:

Alyssa Norsworthy reported via a submitted report that she has not received any new awards nominations from Gina at this time. She said there are still 2 John Rhoades nominations, 2 ACO/HO nominations, 2 Veterinarian of the Year award nominees, 2 Paws for Applause nominations, no animal care specialist nominations, and 1 Outstanding Animal Welfare Agency nominations. They have all been submitted to Gina to post on the website. She said she is hoping that Christina can make a post on the social media sources and promote the animal care specialist award in particular since that has no nominations, when its convenient.

Certification:

Christina Elmore said the fall certification program was on track for Nov 8 and 9 and that she'd received an email from Lynda Bristow with the Platte County Sheriff's Department. She reported that Lynda said they had us scheduled for those dates and that they would be providing coffee, water, and snacks for our attendees. She said Lynda also provided some hotel accommodation information.

Constitution and Bylaws:

JT Taylor said work continues of reviewing the Certification Bylaws and the typo corrections to the Association Constitution and Bylaws. He said most, if not all of the Association Constitution and Bylaws typos found now, actually existed prior to the last vote

to correct the typos but they just weren't corrected. He wanted to know if the Board thought they needed to vote again to correct them or can he just make the typo corrections. The consensus was that no other vote need be taken. Co-Chair Jamie Williams said he had nothing further to add.

Legislation:

Sara Spease said the 2023 legislative session was over and that HB 630 and 995 had both been withdrawn. Sara said she felt like the Association had accomplished some good this year. She said the coalition on domestic violence and animal abuse was planning some additional training programs.

Historian and Photographer:

Jamie Williams said he had nothing to report at this time. He asked about developing the photo slide show for the annual conference, saying all the photos on the camera were out of focus and no good. He was advised that he could recover many photos from the Facebook page and JT said he would start sending photos to him for the past several years. Jamie asked about setting up displays and exhibits at the conference and JT said they were mostly already done and would only need to be set up and taken down after the conference.

Membership:

Sandy Alexander said she'd sent out the latest updated membership list to all of the board members. She said the current list still showed that Sikeston still owed renewal fees but they are paid up as of now. She said she'd tried to create another column on the membership spread sheet for certification renewals in the hopes it would make things easier for tracking in the future. Alyssa Norsworthy said via her submitted report that she had no updates on membership at this time.

Nominations:

Matt Allen reported that he had called and spoke with Troy Schneider at Sedalia. He said Troy is interested in running, has his bosses support and will fill out nomination form soon. Matt said he expressed a little concern about attending meetings if his city is short-staffed. Matt encouraged to not let that stop him submitting form. Matt said when he mentioned that the Board is currently meeting in Columbia or Springfield, Troy acted as if that should be doable. Matt said Samantha Lehman, with Liberty, was interested, but not right now; she said it might be possible in the future when her children are a little more independent, however, at this time, she can't give it the time she thinks it deserves. He said Stephanie with Carrollton was definitely interested. He said she is in the middle of a kennel project and after that is don she needs to run the idea past City Council. Matt said he gave her a run-down of meeting commitments, told her about the Nomination form and advised her to reach out if she has any questions. He said he spoke with Shane from Riverside, who is interested, but may have some additional duties coming at work, which wouldn't allow the proper time it deserves in his eyes. Shane will know more around July 1. There was some general discussion on nominations and Holly thanked Matt for his efforts, saying there are more nominees and interest this year than in recent years past and she was pleased. She told the Board she had not yet decided if she would run for re-election as President but if she didn't, she still hoped to be part of the Board in some other capacity.

Scholarships:

Wendy Combs said she had nothing new to report. She said the scholarship form on the website was not working. There was a discussion on offering Springfield Green County Animal Control a partial scholarship to attend the conference. JT said he would let Heather, Springfield-Green County field supervisor that the was a scholarship available for MACA member with their agency.

Merchandise:

Wendy Combs said she and Christina Elmore had discussed selling some of the certification committee shirt and splitting the profits between the Association and the certification committee, but beyond that she didn't have anything else to report. Christina brought out a number of the certification t-shirts so that the Board could see what they looked like. Beth Gillespie reported via a submitted report, that she had been looking into some color options and other things. Matt Allen said the conference survey from last year had a variety of suggestions for merchandise and he would forward it to Beth and Wendy. Matt also said he had budgetary projections for Merchandise at \$1000.00.

Exhibitors/Grants:

Steve Norman reported that he'd received a bunch of rejections from Wal-Marts from all over the state. He said there were still a number of grant applications out that were still being considered, but he wasn't expecting much, if any, more. He said while there still 5 or 6 who haven't paid yet, there were 10 exhibitors, if they all show up.

Social Media:

Christina Elmore said she has several posts scheduled to post over the next few weeks and would be adding posts about the Animal Care Specialist award still needing nominations.

Newsletter:

JT Taylor said the next issue was almost complete and that he hoped to have to out by the end of the month.

Mini-MACA:

Alyssa Norsworthy said via a submitted report that there was currently 2 people signed up for the St. Louis Mini MACA, June 6, one of whom had also attended the Belton Mini. She asked that Christina post about it again on social media soon. She also said she hoped JT could possibly help promote it through numerous Animal Control Facebook groups, as he is Admin in some. She said she had just sent out a bulk email to promote it as well.

Website:

Gina Tanner was not present.

OLD BUSINESS

Pilot Program:

JT Taylor said he didn't really have much to report. He said he'd received questions from Matt and had reached out to try to schedule a meeting with Carrie but had had no

response. He said he had spoken with his attorney about another training matter, and asked what the lawyer's thoughts were on the pilot program idea. The lawyer said he would not recommend it due to the liability associated with teaching minors. There was a general discussion on the topic and Holly said she'd like to be included in any meeting with Carrie and the program committee and she would like to have something more concrete by the next Board meeting.

Records Retention

JT Taylor said he'd been compiling a list of typical animal control records and had sent the list to Christina Elmore. He also said he'd reviewed the documentation the Secretary of State's Office had sent, and it was going to be a time-consuming process. Christina said she had been trading emails with the state and that they suggested setting up a video call to discuss what the state needs and what we can help provide.

Raffle:

Steve Norman reported that the raffle was ready to go. He said the QR code could be used to purchase tickets and the raffle would run from May 17 thru July 17.

PO Box:

Due to the proximity of the PO Box from Sara, we will move the PO Box to the Kansas City area.

NEW BUSINESS

There was not new business to discuss.

NEXT MEETING SCHEDULE

The next meeting is scheduled for June 21 at 10:30 AM via Zoom.

ADJOURNMENT

A motion to adjourn was made, and seconded. The board voted unanimously to adjourn the meeting and it was closed.

Respectfully submitted,

James A. Taylor

James A. (JT) Taylor
Executive Secretary