

# **MISSOURI ANIMAL CONTROL ASSOCIATION**

## **EXECUTIVE BOARD MEETING MINUTES**

**July 19, 2023, at 10:00 AM**

The meeting was conducted live at Park Restaurant and Bar, Columbia Missouri. The meeting was called to order by President Holly Bowie at 10:12 AM.

### **BOARD MEMBERS PRESENT**

Holly Bowie \_X\_    Matt Allen \_X\_    JT Taylor \_X\_    Christina Elmore \_X\_  
Steve Norman \_X\_    Sandy Alexander \_E\_    Michael Layton \_X\_    Jamie Williams \_X\_  
Sara Spease \_X\_    Wendy Combs \_E\_    Alyssa Norsworthy \_X\_    Beth Gillespie \_X\_

### **BOARD MEMBERS ABSENT**

Sandy Alexander and Wendy Combs were unable to attend. Jamie Williams made a motion to excuse their absences, which was seconded by Sara Spease and unanimously approved by the Board.

### **NON-VOTED COMMITTEE CHAIR ATTENDANCE**

Gina Tanner was not present.

### **MEMBER AND GUEST ATTENDANCE**

There were no guests in attendance.

### **CONSENT AGENDA**

Sara Spease made a motion to accept the agenda as presented. The motion was seconded by Alyssa Norsworthy, and unanimously approved.

### **PREVIOUS MEETING MINUTES APPROVAL**

Previous meeting minutes were reviewed. Matt Allen made motion to accept the minutes as presented. The motion was seconded by Sara Spease and unanimously approved by the Board.

### **MEMBERSHIP'S COMMENTS**

There were no guest members present and no comments made.

### **EXECUTIVE OFFICER'S REPORTS**

#### **President's Report:**

President Holly Bowie announced she would be running for re-election in October.

### **Vice President's Report**

Vice President Matt Allen reported that 3 board members and seven members have registered to date. There was a general discussion on menu choices and selections were made. Matt said he had begun developing a conference survey, with assistance of Holly, to streamline the process. He said he was working on setting it up as a QR code which will be in the back of the conference manual. Matt also reported that the presenter from KC Dog Trappers will no longer be able to present. He said they recommended another organization from Springfield who can provide the same training. He said that the organization will now be covering KC Trapper's time slot. He said that as of now, all time slots have been filled.

### **Secretary's Report**

JT Taylor reported that the website was up to date with the most recently approved meeting minutes but due to his vacation since the last meeting, he has nothing else to report.

### **Treasurer's Report:**

Treasurer Sara Spease reported a main account balance of \$6,810.29 a certification account balance of \$3,747.63, and the Paypal account currently has a balance of \$313.00. She had several questions for individual Board members regarding Paypal payments and invoices. She reported that two Mini MACA attendees still have not paid their tuitions. There was a general discussion on how to proceed now and in the future, although nothing was resolved. Sara also reported a very high service fee being charged monthly to the account but she cannot find out what it is for. There was a general discussion about this and the possible need to change banks. Matt Allen said he would go with Sara to speak to the bank about this service fee and to try to get it credited back. Matt Allen made a motion to accept the Treasurer's Report as presented. Alyssa Norsworthy seconded the motion and it unanimously passed.

## **COMMITTEE CHAIR REPORTS**

### **Awards:**

Alyssa Norsworthy reported having received multiple nominees for all of the annual awards, many nominees of whom have been nominated by multiple people. She provided a list of nominees by award to the Board members and said she had just received another Paws for Applause nomination for Susan Borzee. Alyssa said she'd sent the current list to Gina Tanner for updating the website. She also said she has reached out to the awards company to start the process of production. There was a general discussion on how to best handle selection of the award winners via the August Zoom meeting. It was decided that the nominations letters will be sent to each Board member and the members will submit an electronic vote to Alyssa. She will tally the votes and notify the Board of the award winners. Sara Spease suggested a voting app she is aware of and Alyssa said she would look into using a voting app to conduct the electronic vote. There was also a general discussion on options for conducting the awards ceremony. Alyssa said she was considering speaking with the nominators and if they would be present at the awards ceremony, the nominator could speak about the nominee and make the presentation.

**Certification:**

Christina Elmore said she has purchased a new laptop for the certification program. She said her agency's IT department was helping her select and set it up. JT Taylor encouraged her to coordinate with Holly Bowie to get MACA's Microsoft 365 added to the computer rather than another source. Christina said William Ash did retake his certification test and she was happy to say he passed. She thanked JT Taylor for being able to meet up with William and administering the re-test. She reported that there are currently 2 people signed up for the November certification class in Kansas City, and she will be advertising it more. She said she does have all speakers lined up for it however Molly is pregnant so she may or may not be able to speak in person. Christina said they were considering Molly possibly presenting via Zoom if need be. She is working on that with the host at Platte County or if all else fails, one of committee members could present the slides.

**Constitution and Bylaws:**

JT Taylor said he had nothing new to report and Co-Chair Jamie Williams said he was still reviewing the Constitution and Bylaws but had found nothing else that needed correcting so far.

**Legislation:**

Sara Spease said she had nothing new to report as the legislative session is over.

**Historian and Photographer:**

Jamie Williams said he thought he might need to get some sort of cable to connect the camera to a computer, but in looking over the camera Steve Norman figured out where the SD card was and how to remove it. Jamie took several pictures of the Board during the meeting.

**Membership:**

Sandy Alexander was not present but Co-Chair Alyssa Norsworthy said Sandy had just sent her information on two new members.

**Recess for Lunch:** Holly Bowie called recessed the meeting for lunch at 11:44 a.m. and called the meeting back to order at 12:05 p.m.

**Nominations:**

Matt Allen reported having received Troy Schneider's nomination form. He said there was now three nominees in addition to the incumbents.

**Scholarships:**

Wendy Combs was not present but reported via email that no applications for scholarships have been received. Holly Bowie however, said she had just submitted two applications for scholarship. Holly also reminded the Board that there will also the Gabby Evans Memorial Scholarship to award as well.

### **Merchandise:**

Wendy Combs was not present and submitted nothing in her emailed committee report. Co-Chair Beth Gillespie said she had received a request/suggestion about MACA socks; socks with the MACA logo on them; as well as rubber wrist bands with the MACA logo and a request for regular MACA shirts in more masculine colors. There was a general discussion on ideas and inventory and Beth was asked to research production costs and timeframes for some of the new merchandise ideas.

### **Exhibitors/Grants:**

Steve Norman said he still had a few grant applications pending but most have had declined responses. He said Cebelas/ BassPro have declined saying MACA is not one of the categories they serve. He said there was a similar response from Smucker's Jelly. Steve added though that several Wal-Marts are still pending. He also said he had received three declinations on exhibiting this year although Daniject is sending a \$200.00 gift certificate to give away. He added that Tomahawk has paid for two booth spaces. Steve also said there were two potential sponsors still pending.

### **Social Media:**

Christina Elmore said she has several posts set up on automatic posting but beyond that had nothing new to report.

### **Newsletter:**

JT Taylor said the third quarter issue is underway and that he has received checks from the MACA News advertisers and provided those checks to the Treasurer.

### **Mini-MACA:**

Alyssa Norsworthy and Sara Spease said the Mini MACAs for this year were over and they both had nothing new to report.

### **Website:**

Gina Tanner was not present.

## **OLD BUSINESS**

### **PO Box**

Sara Spease said she has been unable to look any further into changing the PO Box and suggested it wait until after the Annual Conference. No one objected.

### **Records Retention**

JT Taylor said he had nothing new to report, and Christina Elmore said she had exchanged emails with the State and they provided dates that could be used to have a Zoom meeting. No date has yet been selected.

### **Raffle:**

Steve Norman said the raffle had not gone as well as hoped. He said ticket sales did cover costs created only a \$70.00 profit for MACA. There was a general discussion on options for improving future.

### **NEW BUSINESS**

**There was no new business to discuss during this meeting.**

### **NEXT MEETING SCHEDULE**

**The next meeting is scheduled for August 16 at 10:30 AM via Zoom.**

### **ADJOURNMENT**

**A motion to adjourn was made by Matt Allen, and it was seconded by Alyssa Norsworthy. The Board unanimously approved adjournment and Holly Bowie adjourned the meeting at 1:13 p.m.**

**Respectfully submitted,**

***James A. Taylor***

**James A. (JT) Taylor  
Executive Secretary**